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Cc: []
From: CN=Kelly Collins/OU=CI/O=USEPA/C=US
Sent: Thur 11/15/2012 11:31:04 PM
Subject: Follow-up 11/15

R8 Attorney: Alan Linzink #303-312-6908 called to speak with you. He is an attorney working on the Pavillion Case. He is out of the office starting tomorrow 11/16 and will return Monday, November 26th. I explained you were on travel but reachable and back on Monday. He said that was fine and gave his out of office dates.

Deputy posting: Brian sent you a follow-up note re: the posting of the deputy position. I responded on requesting the extension but need you to confirm if you want an email sent similar to the OSIM Director email.

NERL/Alan Hecht: Monday, 11/19 10a - 1pm. Working Lunch Discussion - invite sent by Hal Zenik - you are invited to attend with the other L/C and NPD Directors. Also, you are to invite your AD's, DD's and Deputy.

Do you plan on attending? The discussion will focus on Integration of Sustainability across Research Programs, Labs and Centers.

If yes, then we will need to reschedule the Division Director meeting and HF Study QSA that Lora has to conduct with you and Alice.

PARS: (b)(6) privacy

Furniture: Will be delivered on Tuesday @ 10am. Unfortunately, the only time the company had was Monday or Tuesday. They can start in your office, as the matrix will be going in Angela's office and then you will be in room 230 for the leadership meeting. Please let me know if this won't work and I will see what they can do for us the week of the 26th.

Monday - we must prep your inbox for email migration. We are getting close to the deadline and if it is not completed you won't have access to the new system or Lotus.

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